# STATE OF NEW HAMPSHIRE

Executive Council

**DAVID K WHEELER**
EXECUTIVE COUNCILOR
DISTRICT FIVE

STATE HOUSE ROOM 207
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**TO:** All Fifth District Cities and Towns
**FROM:** Executive Councilor David K. Wheeler
**DATE:** March 28, 2024

The Governor and Executive Council met on Wednesday, March 27, 2024, in Concord, NH and considered an agenda of approximately 93 items.

The next scheduled Governor and Executive Council Meeting will be held on Wednesday, April 10, 2024, at 10:00 a.m. at the State House.

All meetings of the Governor and Executive Council are open to the public.

***The following Authorized items that are gray highlighted and bolded might be of interest to District Five constituents.***

**All Items were approved by unanimous vote of the Executive Council Except for the following:**
**Item #1A: Withdrawn by Agency**
**Item #7A: 5-0 Tabled**
**Item #49: 4-1 Councilor Wheeler voting No**

## CONSENT CALENDAR AGENDA

### #1 MOP 150, I, B (1): Expenditure Approvals

**DEPARTMENT OF SAFETY**

A. **WITHDRAWN** by Agency - Thomas Kaempfer, Assistant Director of the Division of Motor Vehicles, to travel outside of a 300-mile radius of the office headquarters, to Arlington, VA, to attend the American Association of Motor Vehicle Administrators Leadership Academy, April 7-12, 2024. Effective upon G&C approval. No funds are being requested for this travel.

Download

**DEPARTMENT OF SAFETY**

B. Authorized the Division of Emergency Services and Communications (DESC) to send one Communications Supervisor I over 300 miles one way in a DOS DESC Radio Communications Maintenance State vehicle, at a cost of $870, to Lansdale, PA to receive tower climbing certification training from April 17-20, 2024. Effective upon G&C approval. **100% Agency Income**

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**
**Office of the Commissioner**

C. Authorized to enter Sarah Frances Draper into an educational tuition agreement with Southern New Hampshire University, Boston, MA, to participate in Cognitive Processes, from May 13, 2024 to July 21, 2024 and to pay costs in an amount of $1,433.25. **20% Federal Funds, 80% General Funds**

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**
**Office of the Commissioner**

D. Authorized to enter Sandy Lisa Healy into an educational tuition agreement with Manchester Community College, Manchester, NH, to participate in Human Growth and Development, from May 20, 2024 to August 10, 2024 and to pay costs in an amount of $705. **20% Federal Funds, 80% General Funds**

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**DEPARTMENT OF EDUCATION**

E. Authorized to pay National Council on School Facilities, Washington, DC, in an amount not to exceed $5,000, for membership dues. Effective July 1, 2024, upon G&C approval through June 30, 2025. **100% General Funds**

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**DEPARTMENT OF JUSTICE**

F. Authorized to pay the National Criminal Justice Association, Washington, DC, in the amount of $5,306, for membership dues. Effective July 1, 2024, upon G&C approval through June 30, 2025. **100% Federal Funds**

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**#2 MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF TRANSPORTATION**

A. Authorized the Bureau of Highway Maintenance to accept 17,250 trash bags, with a reported value of $2,754.25, from New Hampshire the Beautiful Inc., for use in the Sponsor-a-Highway Program.

Download

**FISH AND GAME DEPARTMENT**

B. Authorized to accept a $7,500 donation from the National Wild Turkey Federation, Edgefield, SC, to be utilized by the Wildlife Division for habitat improvement projects. Effective upon G&C approval through June 30, 2024.

Download

**DEPARTMENT OF SAFETY**

C. Authorized the Division of Emergency Services and Communications to accept the donation of a comfort dog, valued at approximately $7,000, from Hero Pups, LLC, Stratham, NH. Effective upon G&C approval.

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**#3 MOP 150, I, B (3): Reports and Findings**

**DEPARTMENT OF LABOR**

A. Authorized to accept and place on file the Biennial Report for the period July 1, 2021 through June 30, 2023.

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**#4 MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

A. Authorized the nomination of Christopher A. Fauver, Springfield, VT, for promotion to the rank of Colonel in the NH Army National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion in the NH Army National Guard.

Download

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

B. Authorized the nomination of LTC Brian S. Fisher, Deerfield, NH, for promotion to the rank of Colonel in the NH Army National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion

in the NH Army National Guard.

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**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

**C. Authorized the nomination of Nicholas N. McLellan, Northwood, NH, for promotion to the rank of Major in the NH Army National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion in the NH Army National Guard.**

**Download**

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

D. Authorized the nomination of Major Jared T. Tobolski, Mineola, NY, for promotion to the rank of Major in the NH Air National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion in the NH Air National Guard.

Download

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

E. Authorized the nomination of LTC Mark D. Williams, Claremont, NH, for promotion to the rank of Lieutenant Colonel in the NH Army National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion in the NH Army National Guard.

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**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

F. Authorized the confirmation of Major Joel E. Webley, Collierville, TN, for appointment to the rank of Lieutenant Colonel, in the NH Air National Guard.

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**#5 MOP 150, I, B (5): Other Items**

**DEPARTMENT OF AGRICULTURE, MARKETS & FOODS**

A. Authorized to amend a Cooperative Project Agreement with the University of New Hampshire Office of Sponsored Research (originally approved by G&C on 6/28/23, Item #107), for the 2023 IPM Program for Fruit and Vegetable Crops On-Farm Monitoring by extending the completion date from March 31, 2024 to September 30, 2024, and amending the Campus Project Director from Kyle Quigley to Amber Vinchesi-Vahl with no additional funding. Effective upon G&C approval. **100% Other Funds – Integrated Pest Management**

Download

**DEPARTMENT OF ENERGY**

B. Authorized to amend an existing contract with Douglas W. Brogan, Concord, NH (originally approved by G&C on 4/12/23, Item #68), by extending the contract from April 30, 2024 to April 30, 2025, to assist and advise the Department in evaluating water utility engineering and capital cost data. Effective upon G&C approval. No additional funding is being requested. **100% Other (Special Utility Assessment)**

Download

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

C. Authorized to amend a grant to the Town of Amherst, NH (originally approved by G&C on 12/21/22, Item #79), by extending the completion date from April 1, 2024 to January 1, 2026 to remediate per – and polyfluoroalkyl substances (PFAS). This is a no cost time extension. **100% PFAS Response Funds**

Download

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

D. Authorized to amend an American Rescue Plan Act grant to the Loon Estates Cooperative, Inc., Northwood, NH

(originally approved by G&C on 5/18/22, Item #74), by modifying the scope of services for the water and wastewater system improvements project. Effective upon G&C approval through March 31, 2025. This is a no cost scope amendment. **100% Federal Funds**

Download

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

E. Authorized to amend a Lead Service Line Inventory Grant to the City of Concord, NH (originally approved by G&C on 3/22/23, Item #89), by extending the completion date from March 30, 2024 to December 31, 2024, and adjusting the scope of work for lead service line inventories. This is a no cost time amendment. (2) Further authorized to amend an American Rescue Plan Act grant to the City of Concord (originally approved by G&C on 3/8/23, Item #41), by extending the completion date from June 1, 2024 to April 1, 2025, to complete water system improvements that will improve cybersecurity. This is a no cost time extension. Effective upon G&C approval. **100% Federal Funds**

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**DEPARTMENT OF ENVIRONMENTAL SERVICES**

**F. Authorized to amend a Lead Service Line Inventory Grant to the Merrimack Village District, Merrimack, NH (originally approved by G&C on 4/12/23, Item #97), by extending the completion date from March 30, 2024 to December 31, 2024. This is a no cost time amendment. (2) Further authorized to amend a Lead Service Line Inventory grant to the Town of Newmarket, NH (originally approved by G&C on 3/22/23, Item #93), by extending the completion date from March 30, 2024 to December 31, 2024. This is a no cost time amendment. The approval of these amendments is needed to provide additional time to complete water system improvements that will meet federal lead service line inventory requirements. Effective upon G&C approval. 100% Federal Funds**

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**DEPARTMENT OF ENVIRONMENTAL SERVICES**

G. Authorized to amend a Lead Service Line Inventory grant to the Hampstead Area Water Company, Inc., Atkinson, NH (originally approved by G&C on 3/22/23, Item #91), by extending the completion date from March 30, 2024 to December 31, 2024. This is a no cost time amendment. (2) Further authorized to amend a Lead Service Line Inventory grant to the Town of Salem, NH (originally approved by G&C on 5/3/23, Item #106), by extending the completion date from March 30, 2024 to December 31, 2024. This is a no cost time amendment. (3) Further authorized to amend a Lead Service Line Inventory grant to the Town of Seabrook, NH (originally approved by G&C on 3/22/23, Item #94), by extending the completion date from March 30, 2024 to December 31, 2024. This is a no cost time amendment. Effective upon G&C approval. **100% Federal Funds**

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**DEPARTMENT OF ENVIRONMENTAL SERVICES**

H. Authorized to amend a Lead Service Line Inventory grant to the Berlin Water Works, Berlin, NH (originally approved by G&C on 3/22/23, Item #86), by extending the completion date from March 30, 2024 to December 31, 2024. This is a no cost time amendment. (2) Further authorized to amend a Lead Service Line Inventory grant to the Central Hooksett Water Precinct, Hooksett, NH (originally approved by G&C on 3/22/23, Item #87), by extending the completion date from March 30, 2024 to December 31, 2024. This is a no cost time amendment. (3) Further authorized to amend a Lead Service Line Inventory grant to the Town of Exeter, NH (originally approved by G&C on 3/22/23, Item #90), by extending the completion date from March 30, 2024 to December 31, 2024. This is a no cost time amendment. Effective upon G&C approval. **100% Federal Funds**

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**DEPARTMENT OF ADMINISTRATIVE SERVICES**

I. Authorized to amend an existing contract with SIMPLIFILE LC, Provo, UT (originally approved by G&C on 6/2/21, Item #129), for Electronic Lien recording services by extending the completion date from April 30, 2024 to

April 30, 2025, with no change to the price limitation of $300,000. Effective upon G&C approval.
Download

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

J. Authorized to amend an existing contract with Electronic Risks Consultants, Inc., Phillipsburg, NJ, for laboratory equipment maintenance and repair services, by adding additional equipment with no change to the price limitation of $1,368,193.20 and no change to the completion date of June 30, 2024. Effective upon G&C approval.
Download

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## REGULAR AGENDA

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**
**Office of the Commissioner**

#6 Authorized to extend one full-time temporary Compliance Officer-5 (Program Specialist IV), the purpose of this position is to evaluate programs, operations, and data for use in developing and implementing federal regulatory compliance protocols, and internal quality assurance. Effective November 7, 2024, upon G&C approval through November 6, 2025. **51.6% Federal Funds, 13.1% Other Funds, 35.3% General Funds**
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#7 Authorized to extend one full-time temporary ADMIN ASSTS-4 (Legal Secretary IV), the purpose of this position includes processing all appeals, maintaining and processing all electronic and first-class mail, scheduling hearings, maintaining the calendar for all hearing officers, docketing all cases, as well as handling all phone calls for the unit. Effective June 29, 2024, upon G&C approval through June 28, 2025. **39.7% Federal Funds, 60.3% General Funds**
Download

#7A **TABLED** to enter into a contract with Unite USA, Inc., New York, NY, in the amount of $7,948,825 for a closed loop referral solution. Effective upon G&C approval through September 30, 2029, with the option to renew for up to five additional years. **58% Federal Funds, 42% General Funds**
Download **VOTE: 5-0**

**Division for Children, Youth & Families**

#8 Authorized to continue one full-time temporary CMTY SVC MGRS-4, this position is responsible for directing aspects of residential facility management. Effective April 4, 2024, upon G&C approval through April 3, 2025. **100% General Funds**
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#9 Authorized to enter into a **sole source** amendment to an existing contract with Green Omega L3C, LLC, Vergennes, VT (originally approved by G&C on 4/12/23, Item #18), for the provision of Restorative Practices Training, by increasing the price limitation by $114,313 from $80,000 to $194,313, with no change to the contract completion date of February 28, 2025. Effective upon G&C approval. **100% Federal Funds**
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#10 Authorized to enter into a **sole source** amendment to an existing contract with Maxim Healthcare Staffing Services, Inc., Manchester, NH (originally approved by G&C on 12/22/21, Item #20A), for continued staffing needs at Sununu Youth Services Center, by increasing the price limitation by $500,000 from $2,346,720 to $2,846,720 and by extending the completion date from April 30, 2024 to October 31, 2024. Effective May 1, 2024, upon G&C approval. **100% General Funds**
Download

#11 Authorized to enter into a **sole source** amendment to an existing contract with Mindshare Consulting Group, LLC, Lutz, FL (originally approved by G&C on 7/12/22, Item #10A), to continue providing the Department 24-house access and technical support to its proprietary Mindshare portal to enable the Department to identify children at the highest risk of abuse and neglect, by exercising a contract renewal option by increasing the price limitation by $108,000 from $108,000 to $216,000 and extending the completion date from June 30, 2024 to June 30, 2026. Effective July 1, 2024, upon G&C approval. **100% General Funds**

Download

**Division for Behavioral Health**

#12 Authorized to **retroactively** continue the full-time temporary position SCV SPECS-6, this position provides coordination and management of the Opioid Abatement Advisory Commission planning the development and modification of programs, policies, and procedures and managing and evaluating the work product of state and local programs providing services in accordance with RSA 126-A:84-86. Effective **retroactive** to November 10, 2023, upon G&C approval through November 9, 2024. **100% Other Funds (Opioid Abatement Trust Fund)**

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#13 Authorized to enter into **sole source** contracts with the Contractors as detailed in the letter dated March 5, 2024, in an amount not to exceed $320,000 to deliver coalition operation support services focused on prevention and reduction of substance use by youth. Effective upon G&C approval through June 30, 2025, with the option to renew for up to two additional years. **100% General Funds**

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#13A Authorized to enter into contracts with the Contractors as detailed in the letter dated March 4, 2024, in an amount not to exceed $8,500,000 for the provision of year-round emergency shelter services and supportive services to individuals and families who are experiencing homelessness, or who are at risk of homelessness. Effective April 1, 2024, upon G&C approval through June 30, 2025, with the option to renew for up to five additional years. **100% General Funds**

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**New Hampshire Hospital**

#14 Authorized to make a **retroactive** payment to the National Association of State Mental Health Program Directors Research Institute, Inc., Falls Church, VA, in the amount of $7,802, for continued participation in the Research Institute's Behavioral Healthcare Performance Measurement System. Effective March 1, 2024, upon G&C approval through February 28, 2025. **86% General Funds, 14% Other**

Download

**Division of Medicaid Services**

#15 Authorized to enter into a **sole source** amendment to an existing contract with Myers and Stauffer, LLC, Owings Mills, MD (originally approved by G&C on 12/6/17, Item #7), to continue providing out-patient hospital and hospital-based rural health clinics cost settlement services, by increasing the price limitation by $146,885 from $679,111 to $825,996 and by extending the completion date from March 31, 2024 to March 31, 2025. Effective upon G&C approval. **50% General Funds, 50% Federal Funds**

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#16 Authorized to enter into an amendment to an existing contract with Milliman, Inc., Seattle, WA (originally approved by G&C on 5/18/22, Item #8A), to continue providing actuarial services and technical support, by exercising a renewal option by increasing the price limitation by $6,247,384 from $5,416,530 to $11,663,914 and extending the completion date from June 30, 2024 to June 30, 2026. Effective upon G&C approval. **50% Federal Funds, 34% General Funds, 16% Other Funds as defined in RSA 126-AA:3,I**

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**Division of Long Term Supports and Services**

**#17 Authorized to enter into sole source amendment to an existing contract with the City of Nashua, NH (originally approved by G&C on 9/23/20, Item #16), for transportation services to adults ages 60 years and older, by exercising a contract renewal option by increasing the price limitation by $377,874 from $755,748 to $1,133,622 and by extending the completion date from June 30, 2024 to June 30, 2026. Effective July 1, 2024, upon G&C approval. 51% Federal Funds, 49% General Funds**

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**#18 Authorized to enter into an amendment to an existing contract with Amoskeag Health, Manchester, NH (originally approved by G&C on 6/15/22, Item #41), for specialty services for children with medical complexity, by exercising a contract renewal option by increasing the price limitation by $730,000 from $730,000 to $1,460,000 and by extending the completion date from June 30, 2024 to June 30, 2026. Effective July 1, 2024, upon G&C approval. 25% Federal Funds, 75% General Funds**

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**Division of Public Health Services**

#19 Authorized to amend an existing Memorandum of Understanding with the New Hampshire Department of Justice, Office of Chief Medical Examiner, Concord, NH (originally approved by G&C on 9/20/23, Item #24), for monitoring incidence, trends, and characteristics of Sudden Unexpected Infant Death and Sudden Death in the Young, by increasing the price limitation by $4,500 from $52,049 to $56,549 with no change to the completion date of September 29, 2025. Effective April 1, 2024, upon G&C approval. **100% Federal Funds**

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#20 Authorized to enter into Provider Agreements with eligible Oral Health Providers for the purpose of providing oral health care services statewide, specifically to support school and community-based dental programs. (2) Further authorized The New Hampshire Healthy Lives Oral Health Program to make unencumbered payments not to exceed $2,995,422 for all participating oral health care providers. Effective upon G&C approval through June 30, 2028. **61% Federal Funds, 39% General Funds**

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#21 Authorized to make a **retroactive** amendment to an existing contract with Perry Johnson Laboratory Accreditation, Inc., Troy, MI (originally approved by G&C on 1/22/20, Item #17), for the provision of ISO/IEC 17025 accreditation for microbiology, chemistry, radiochemistry, and rabies laboratory procedures conducted at the New Hampshire Public Health Laboratories, by exercising a contract renewal option by extending the completion date from December 31, 2023 to December 31, 2027 and increasing the price limitation by $34,712 from $27,685 to $62,397. Effective **retroactive** to January 1, 2024, upon G&C approval. **100% Federal Funds**

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#22 Authorized to enter into a **sole source** amendment to an existing contract with Theiagen Consulting LLC, Highlands Ranch, CO (originally approved by G&C on 7/19/23, Item #13), for continuation of support and data analysis for whole genome sequencing, by exercising a contract renewal option by increasing the price limitation by $152,096 from $107,000 to $259,096 and extending the completion date from June 30, 2024 to June 30, 2026. Effective upon G&C approval. **100% Federal Funds**

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#23 Authorized to enter into a **sole source** amendment to an existing contract with Mary Hitchcock Memorial Hospital, Lebanon, NH (originally approved by G&C on 6/1/22, Item #25), for the provision of injury prevention services, by exercising a contract renewal option by increasing the price limitation by $278,931 from $473,633 to $752,564 and by extending the completion date from March 31, 2024 to March 31, 2026. Effective April 1, 2024, upon G&C approval. **83.39% Federal Funds, 16.61% General Funds**

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#23A Authorized to amend the existing Provider Agreement template for the New Hampshire Healthy Lives Program (originally approved by G&C on 11/14/18, Item #20) to continue to make unencumbered payments for the provision of cervical cancer and cardiovascular services and to add additional optional chronic disease services, including diabetes and arthritis, by increasing the price limitation by $7,197,669 from $3,757,240 to $10,954,909 and by extending the completion date from June 30, 2024 to June 30, 2028. Effective upon G&C approval. **91% Federal Funds, 9% General Funds**

Download

**DEPARTMENT OF TRANSPORTATION**

#24 Authorized the Bureau of Right-of-Way to pay property owners, tenants, and/or claimants $27,670 as documented in the Contemplated Awards lists, for amounts greater than $5,000 for the period extending from January 3, 2024 through January 18, 2024. Effective upon G&C approval.

Download

#25 Authorized the Bureau of Right-of-Way to pay property owners $83,000 as documented in the Contemplated Awards lists, for amounts greater than $5,000 for the period extending from January 19, 2024 through January 30, 2024. Effective upon G&C approval.

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#26 Authorized the Bureau of Rail & Transit to enter into a **sole source** contract with RLS & Associates, Inc., Dayton, OH, for an amount not to exceed $414,000 for the management and execution of the New Hampshire Statewide Mobility Manager Program. Effective upon G&C approval for the period of April 1, 2024 through June 30, 2026. **100% Federal Funds**

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#27 Authorized the Bureau of Rail & Transit to enter into a **sole source** contract amendment with Jalbert Leasing, Inc. d/b/a C&J Bus Lines, Portsmouth, NH (originally approved by G&C on 3/3/21, Informational Item #E), to increase the contract amount by $264,000 from $4,356,867 to $4,620,867, to support daily commuter bus service between Dover, Portsmouth, and Seabrook, NH and Boston, MA, as detailed in the letter dated February 15, 2024. (2) Further authorized to extend the contract completion date from June 30, 2024 to December 31, 2024. Effective upon G&C approval. **100% Federal Funds**

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#28 Authorized the Bureau of Rail & Transit to enter into a **retroactive sole source** contract amendment with Concord Coach Lines, Inc., Concord, NH (originally approved by G&C on 3/3/21, Informational Item #D), to increase the contract amount by $105,000 from $3,385,125 to $3,490,125, to support daily commuter bus service between Concord, NH and Boston, MA as detailed in the letter dated February 15, 2024. (2) Further authorized to **retroactively** extend the contract completion date from December 31, 2023 to December 31, 2024. Effective upon G&C approval. **100% Federal Funds**

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**DEPARTMENT OF INFORMATION TECHNOLOGY**

#29 Authorized to grant an annual salary step increase for Kathryn Michener, Director of User Experience, in the amount of $5,720 from salary level of $98,842 to a new salary level of $104,562. Effective **retroactive** to October 4, 2023, upon G&C approval.

Download

#30 Authorized to accept and expend $57,600 in State Fiscal Year 2024 from the State Homeland Security Grant Program funds available from the Department of Safety to implement Cybersecurity training for State Agencies to participate in the training and assessment programs offered through the State Homeland Security Grant

Program. Effective upon G&C approval through August 31, 2026. **100% Federal Transfer from Other Agency**
Download

#31 Authorized, for the benefit of the Department of Safety, to enter into a **sole source** amendment to an existing contract with ENE Systems of New Hampshire, Bow, NH (originally approved by G&C on 6/15/22, Item #64), by increasing the price limitation by $409,335 from $1,600,000 to $2,009,335 for the purpose of adding new sites to the Department of Safety building surveillance camera system, with no change to the contract date of June 30, 2027. Effective upon G&C approval. **73.3% Transfer from Other Agency, 26.7% Agency Watercraft** Safety Funds
Download

**COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

#32 Authorized, under the Community Development Block Grant program, to award a grant to the Town of Wolfeboro, NH, in the amount of $500,000 on behalf of Laconia Area Community Land Trust d/b/a Lakes Region Community Developers to support the construction of 30 new units of housing at the Harriman Hill Phase III housing project located on Beck Drive, Wolfeboro. Effective upon G&C approval through December 31, 2025. **100% Federal Funds**
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#33 Authorized, under the Community Development Block Grant program, to award a grant to the Town of Woodstock, NH, in the amount of $500,000 on behalf of the Affordable Housing Education and Development to support the construction of 29 new units of housing at the Peeling Village Affordable Housing project located on Lost River Road, Woodstock. Effective upon G&C approval through December 31, 2025. **100% Federal Funds**
Download

**DEPARTMENT OF REVENUE ADMINISTRATION**

#34 Authorized to place Attorney Jennifer Ramsey at Step 7 of unclassified salary grade FF, earning $112,770 annually, for the position of Tax Policy Analyst. Effective May 3, 2024, upon G&C approval. **100% General Funds**
Download

#35 Authorized to place Mr. Keen Wong at Step 7 of unclassified salary grade DD, earning $99,500 annually, for the position of Field Audit Leader. Effective May 3, 2024, upon G&C approval. **100% General Funds**
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#36 Authorized to exercise a renewal option and amend the contract with Montagne Powers, LLC, Manchester, NH (originally approved by G&C on 8/2/23, Item #26), by increasing the contract amount by $40,000 from $40,000 to $80,000, and extend the completion date from June 30, 2024 to June 30, 2025 to continue providing strategic communications and public relations services to the Department. Effective upon G&C approval. **100% General Funds**
Download

**DEPARTMENT OF AGRICULTURAL, MARKETS & FOOD**

#37 Authorized the Division of Pesticide Control to enter into a Cooperative Project Agreement with the University of New Hampshire, Office of Sponsored Research, in the amount of $69,416, for the advancement of agricultural research and to assist in the promotion of Integrated Pest Management practices in NH. Effective upon G&C approval through March 31, 2025. **100% Other Funds**
Download

#38 Authorized the Division of Pesticides Control to enter into a grant agreement with the New Hampshire Timberland Owners Association, Concord, NH, in the amount of $10,000, for the advancement of agricultural research and to assist in the promotion of Integrated Pest Management practices in NH. Effective upon G&C approval through

December 31, 2024. **100% Other Funds (Integrated Pest Management Fund)**
Download

**#38A Authorized the Division of Agricultural Development to provide awards as detailed in the letter dated March 21, 2024, not to exceed a total of $148,071 from DAMF Crop Loss Program to six recipients. (2) Further authorized to disburse advance payments to the six recipients in amounts indicated in the letter. Effective upon G&C approval through September 30, 2024. 100% Federal Funds**
**Download**

**NEW HAMPSHIRE INSURANCE DEPARTMENT**

#39 Authorized to increase their fleet size by one vehicle to be used by the Insurance Departments Fraud Unit team for operations and undercover functions to include surveillance operations and criminal investigations. Effective upon G&C approval. **100% Other Funds**
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#40 Authorized to place Jason Dexter at step 7 of unclassified salary grade GG, earning $121,751, for the position of Assistant Commissioner. Effective upon G&C approval. **100% Agency Income**
Download

#41 Authorized to place Michelle Heaton at step 6 of unclassified salary grade HH, earning $126,384, for the position of Director of Life and Health. Effective upon G&C approval. **100% Agency Income**
Download

#42 Authorized to enter into a **sole source** cooperative project agreement with the University of New Hampshire – Web/Mobile Development in the amount of $38,491, to provide website enhancements and hosting for the NHID's HealthCost website associated with the initiative to improve the health insurance premium rate review process and transparency related to health insurance premiums and medical care costs in NH. Effective upon G&C approval through June 30, 2028. **100% Other Funds**
Download

**DEPARTMENT OF CORRECTIONS**

#43 Authorized to enter into a no-cost Confidential Disclosure Agreement with Asegua Therapeutics LLC to ensure confidentially of data for discussion, evaluation and negotiation related to Asegua's product pricing and associated contingencies. Effective upon G&C approval through March 31, 2027.
Download

#43A Authorized to enter into a contract with Pro City Facilities Inc., Manchester, NH, in the amount of $142,000, for the provision of professional kitchen cleaning services. Effective upon G&C approval for the period beginning April 1, 2024 through March 31, 2025, with the option to renew for one additional period of up to two years. **100% General Funds**
Download

**DEPARTMENT OF ENERGY**

#44 Authorized to make adjustments to Department wide appropriations and funding for Fiscal Year 2024 and 2025, as detailed in the letter dated March 27, 2024, to improve and make more economical the administration of the Department. Effective upon G&C approval through June 30, 2025. **87% Other Funds, 13% Federal Funds**
Download

#45 Authorized to enter into a **sole source** amendment to an existing contract with River Consulting Group, Inc., Clayton, GA (originally approved by G&C on 1/26/22, Item #60), by increasing the price limitation by $25,000 from $335,820 to $360,820 and extending the expiration date from August 30, 2024 to December 31, 2024 to assist and

advise the Department in analysis and litigation relating to the electric distribution system planning and engineering. Effective upon G&C approval. **100% Special Utility Assessment**

Download

#46 Authorized to enter into a **retroactive** amendment to a contract with River Consulting Group, Inc, Clayton, GA (originally approved by G&C on 1/26/22, Item #61), by extending the expiration date from February 1, 2024 to December 31, 2025 to assist and advise the Department in analysis and litigation relating to natural gas distribution system planning and engineering. Effective upon G&C approval. **100% Other (Special Utility Assessment)**

Download

**GOVERNOR'S OFFICE FOR EMERGENCY RELIEF AND RECOVERY**

#47 Authorized to accept and expend $106,567 to enter into an agreement with CASA of NH to expand their abilities to advocate for the children of NH. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on March 15, 2024.**

Download

#48 Authorized to enter into an agreement with CASA of NH, Manchester, NH in the amount of $103,961 in American Rescue Plan Act State Fiscal Recovery Funds in order to expand their abilities to advocate for the children of NH. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on March 15, 2024. Contingent upon approval of Item #47 above.**

Download

#49 Authorized to enter into an agreement with NHSCOT, Concord, NH in the amount of $197,300 in American Rescue Plan Act State Fiscal Recovery Funds in order to replace revenue lost during the COVID-19 pandemic and due to the cancellation of the 2023 Highland Games. Effective upon G&C approval through June 30, 2025. **100% Federal Funds**

Download **VOTE: 4-1 Councilor Wheeler voting No**

**FISH AND GAME DEPARTMENT**

#50 Authorized to pay the Association of Fish and Wildlife Agencies, Washington, DC, in the amount of $38,143, for annual membership dues. Effective upon G&C approval **retroactive** for the period of January 1, 2024 through December 31, 2024. **100% Fish and Game Funds**

Download

**DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

#51 Authorized the Division of Parks and Recreation, Cannon Mountain Aerial Tramway and Ski Area to enter into a **retroactive** Memorandum of Agreement (MOA) with Plymouth State University (PSU), Plymouth, NH for discounted price recreational ski and snowboard programs at Cannon Mountain Ski Area, administered by the PSU Student Activities Association. Effective upon G&C approval for the period of December 20, 2023 through the last day of the 2023-2024 ski season. No State Funds Required. (2) Further authorized to accept a payment of $12,000 for discounted recreational ski and snowboard programs at Cannon Mountain in accordance with the terms of the MOA.

Download

#52 Authorized the Division of the Arts to award a Conservation License Plate grant to Plainfield Historical Society, Plainfield, NH in the amount of $20,000 to install fire prevention systems in the Plainfield Town Hall to protect the Maxfield Parrish Stage Set and facility. Effective upon G&C approval through October 31, 2024. **100% Other Funds (Agency Income)**

Download

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

#53 Authorized to budget and expend prior year carry forward funds from Water Users fees in the Connecticut Coos

Dam Project Account in the amount of $88,500 to cover higher than expected operating expenses. Effective upon G&C approval through June 30, 2024. **100% Connecticut-Coos Project Funds**
Download

#54 Authorized to enter into a contract with the New England Water Works Association, Inc., Holliston, MA, totaling $40,000 to provide training classes for NH's certified drinking water operators. Effective upon G&C approval through December 31, 2025. **100% Drinking Water Loan** Management Fund
Download

#55 Authorized to enter into a **sole source** amendment with Eastern Analytical, Inc., Concord, NH (originally approved by G&C on 6/1/22, Item #79), for laboratory analytical services to support the Spill Response and Complaint Investigation Section, by increasing the contract amount by $10,000 from $64,389 to $74,389. Effective upon G&C approval through June 30, 2025. **60% Oil Pollution Control Fund, 40% Hazardous Waste Cleanup Fund**
Download

#56 Authorized to enter into a **sole source** agreement with the University of New Hampshire, Sponsored Programs Administration, Durham, NH, in the amount of $45,000 to convert three NHDES existing map viewers to a new web platform. Effective upon G&C approval through June 30, 2025. **100% Capital (General) Funds**
Download

#57 Authorized to enter into a **sole source** agreement with the University of New Hampshire, Sponsored Programs Administration, Durham, NH, in the amount of $114,400 to support the Piscataqua Region Monitoring Collaborative project. Effective upon G&C approval through December 31, 2025. **57% CWSRF Management Fees, 43% General Funds**
Download

#58 Authorized to award a grant to the Winnipesaukee River Basin Program, Franklin, NH, in the amount not to exceed $50,000 for wastewater utility cybersecurity improvements. Effective upon G&C approval through April 1, 2025. **100% Federal Funds**
Download

#59 Authorized to award a grant to Centennial Estates Cooperative, Inc., Derry, NH in the amount not to exceed $340,000 to finance treatment installation to remediate per – and polyfluoroalkyl substances. Effective upon G&C approval through June 1, 2025. **100% Federal Funds**
Download

#60 Authorized to enter into a grant agreement with the Town of Belmont, NH totaling $207,520 for partial funding of one plow truck replacement. Effective upon G&C approval through December 31, 2024. **100% NH Volkswagen Environmental Mitigation Trust Funds**
Download

#61 Authorized to enter into a grant agreement with the Town of Enfield, NH totaling $180,000 for partial funding of one plow truck replacement. Effective upon G&C approval through December 31, 2024. **100% NH Volkswagen Environmental Mitigation Trust Funds**
Download

#62 Authorized to enter into a Memorandum of Understanding with the NH Fish and Game Department to improve and define roles and responsibilities related to planning, protection, rescue and rehabilitation of oiled wildlife. Effective upon G&C approval.
Download

#62A Authorized Stinson Lake Homeowners Association to perform work on Stinson Lake in Rumney, NH.
Download

**DEPARTMENT OF EDUCATION**

#63 Authorized to enter into a **sole source** contract with Dr. Richard A. Gustafson, Bedford, NH in an amount not to exceed $108,000 to serve as an advisor, trainer, coordinator, observer at site visits for the New England Commission of Higher Education and evaluator for the Division of Educator Support and Higher Education, and the Higher Education Commission. Effective upon G&C approval for the period of July 1, 2024 through June 30, 2027. **100% Other Funds**
Download

#64 Authorized to enter into a **sole source** amendment to an existing contract with Double Line, Inc., Hutto, TX (originally approved by G&C on 10/4/23, Item #86) by increasing the price limitation by $61,800 from $311,365 to $373,165 and by replacing the end date of June 30, 2026 with June 30, 2024, to build continuous Extract, Transform, and Load system code between the NH Department of Education's current data warehouse and its new Common Educational Data Standards data warehouse. Effective upon G&C approval. **100% Federal Funds**
Download

#65 Authorized the Bureau of Vocational Rehabilitation (VR) to **retroactively** amend the existing **sole source** contract with Granite State Independent Living, Concord, NH (originally approved by G&C on 11/29/23, Item #92), to provide the "Inspiring the Mastery of Postsecondary Achievement in College" program in five regions of NH, by modifying the scope of services to increase the cohort size, and changing the period of performance from October 1, 2023 through September 30, 2024 to September 1, 2023 through August 31, 2024. Effective upon G&C approval with an option to renew for one additional year. **100% Federal Funds**
Download

**NEW HAMPSHIRE LOTTERY**

#66 Authorized to enter into a contract with Spectrum Gaming Group FL, LLC, Horsham, PA, for an amount not to exceed $88,800, to provide gaming consultant services to the State of New Hampshire Charitable Gaming Study Committee. Effective upon G&C approval through December 1, 2024.
Download

**DEPARTMENT OF SAFETY**

#67 Authorized the Division of State Police to accept and expend an additional $65,376 from the US Department of Justice, Office of Justice Programs for the purpose of reducing DNA backlog cases within the State Police Forensic Lab. Effective upon G&C approval through June 30, 2025. **100% Federal Funds**
Download

#68 Authorized the Office of the Commissioner to grant an annual salary increase for Steven R. Lavoie, Assistant Commissioner, in the amount of $6,978 from a current salary of $140,913 to a new salary of $147,891. Effective April 5, 2024, upon G&C approval. **25% General Funds, 27% Highway Funds, 48% Other Funds**
Download

#69 Authorized the Division of State Police to enter into a **sole source** contract with Cookson Strategies Corporation, Manchester, NH in the amount of $438,885, for the purpose of rapidly developing a comprehensive "No Safe Experience" Public Awareness Campaign on the increasing dangers associated with recreational substance use. Effective upon G&C approval through September 30, 2024. **100% Federal Funds**
Download

#70 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Towns of Bartlett & Hart's Location, NH, for a total amount of $9,000, to update their Hazard Mitigation

Plans. Effective upon G&C approval through October 29, 2026. **100% Federal Funds**
Download

**#71 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the City of Nashua, NH, in the amount of $26,800, for department-wide exercise, from Homeland Security Exercise and Evaluation Program grant funds. Effective upon G&C approval through August 31, 2025. 100% Federal Funds**
**Download**

#72 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Walpole, NH, in the amount of $1,058,791, to build and renovate the community's existing Emergency Operations Center. Effective upon G&C approval through April 30, 2026. **100% Federal Funds**
Download

**DEPARTMENT OF JUSTICE**

#73 Authorized to appoint Peter M. MacKenna, as an Attorney, at a salary level of $86,000. Effective upon G&C approval or April 5, 2024, whichever is later.
Download

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#74 Authorized the request of the Division of Personnel for waiver of classification decisions. Effective upon G&C approval.
Download

#75 Authorized to enter into a Memorandum of Understanding with the NH Department of Health and Human Services (DHHS) to provide DHHS Human Resources office staff access to the online LinkedIn Platform to be provided by DAS in the amount of $21,600. Effective upon G&C approval through May 3, 2025. **60% General Funds, 20% Federal Funds, 20% Other Funds**. (2) Further authorized to accept and expend $21,600 from NH DHHS. Effective upon G&C approval through June 30, 2024. **100% Transfer from Other Agency**
Download

#76 Authorized to enter into a **retroactive** amendment to an existing contract with Slalom, Inc., Boston, MA (originally approved by G&C on 10/13/21, Item #99), for salesforce professional services by extending the completion date from December 31, 2023 to December 31, 2024 with no change to the price limitation of $10,000,000. Effective January 1, 2024, upon G&C approval.
Download

#77 Authorized to enter into a contract with Amoskeag Maintenance Services, LLC, Bow, NH, in an amount up to and not to exceed $832,040 for sand sweeping and removal services. Effective upon G&C approval through March 31, 2029, with an option to extend for up to an additional two years.
Download

#78 Authorized to enter into an amendment to existing contract with Waste Management of New Hampshire, Inc., Foxboro, MA (originally approved by G&C on 3/8/23, Item #65) for recycling collection services by adding one new location and by increasing the price limitation by $1,994.37 from $419,608.09 to an amount up to and not to exceed $421,602.46 with no change to the completion date. Effective upon G&C approval through April 30, 2025.
Download

#79 Authorized to enter into a contract with United Ag & Turf NE, LLC, Scarborough, ME, in an amount up to and not to exceed $1,002,584.25 for the supply of John Deere replacement parts. Effective upon G&C approval through

January 31, 2029, with the option to renew for an additional two-year period.
Download

#80 Authorized to enter into a **sole source** amendment to an existing contract with Cloutier Sand & Gravel Company, Inc., Columbia, NH, by increasing the price limitation by $430,000 from $215,000 to an amount up to and not to exceed $645,000 with no change to the completion date of April 30, 2026 for aggregates. Effective upon G&C approval.
Download

#81 Authorized to enter into a **sole source** amendment to an existing contract with Northeast Earth Mechanics, LLC, Pittsfield, NH by increasing the price limitation by $250,000 from $125,000 to an amount up to and not to exceed $375,000 for aggregates. Effective upon G&C approval through April 30, 2026.
Download

#82 Authorized to enter into a **sole source** amendment to an existing contract with St. Pierre, Inc., Charlestown, NH, by increasing the price limitation by $279,531.71 from $139,765.86 to an amount up to and not to exceed $419,297.57 with no change to the completion date of April 30, 2026 for aggregates. Effective upon G&C approval.
Download

#83 Authorized to enter into a **retroactive sole source** amendment to an existing contract with Belletete's, Inc., Jaffrey, NH, for building materials and hardware by increasing the price limitation by $395,642.51 from $600,000 to an amount up to and not to exceed $995,642.51. Effective **retroactive** to March 7, 2023, upon G&C approval through February 28, 2025.
Download

#84 Authorized to enter into a **retroactive sole source** amendment to an existing contract with the Granite Group Wholesalers LLC, Concord, NH, by increasing the price limitation by $197,309.58 from $125,000 to an amount up to and not to exceed $322,309.58 for building materials and hardware Effective **retroactive** to September 18, 2023, upon G&C approval through February 28, 2025.
Download

#85 Authorized to enter into a **sole source** amendment to an existing contract with Home Depot USA, Inc., Atlanta, GA, for building materials and hardware by increasing the price limitation by $700,000 from $1,400,000 to an amount up to and not to exceed $2,100,000, with no change to the completion date of February 28, 2025. Effective upon G&C approval through February 28, 2025.
Download

#86 Authorized to enter into a contract with Colt Recycling, Hudson, NH in the amount of $0.00 for electronic waste removal and recycling services. Effective upon G&C approval through January 31, 2031, with the option to renew for up to an additional two-year period.
Download

#87 Authorized to enter into a contract with North Coast Services, LLC, Concord, NH in the amount of $0.00 for electronic waste removal and recycling services. Effective upon G&C approval through January 31, 2031, with the option to renew for up to an additional two-year period.
Download

#88 Authorized to enter into a contract with Northeast Electronics and Recycling, LLC, Salem, NH in the amount of $0.00 for electronic waste removal and recycling services. Effective upon G&C approval through January 31, 2031, with the option to renew for up to an additional two-year period.
Download

#89 Authorized to enter into a contract with R.S. Lindsey & Co., Inc., Goffstown, NH in the amount of $0.00 for electronic waste removal and recycling services. Effective upon G&C approval through January 31, 2031, with the option to renew for up to an additional two-year period.
Download

#90 Authorized to enter into a contract with AT New Hampshire, LLC, Manchester, NH in an amount up to and not to exceed $3,468,500 for model year 2024 truck cabs & chassis. Effective upon G&C approval through December 31, 2024, with an option to renew for up to an additional two-year period.
Download

#91 Authorized to enter into a contract with Pest-End Inc., Methuen, MA, in an amount up to and not to exceed $297,960 for pest and wildlife control. Effective upon G&C approval through March 31, 2027, with an option to renew for up to two additional years.
Download

#92 Authorized to enter into a contract with The Eliminator Pest Control Inc., Lyndonville, VT, in an amount up to and not to exceed $410,888.40 for pest and wildlife control. Effective upon G&C approval through March 31, 2027, with an option to renew for up to two additional years.
Download

#93 Authorized the Division of Public Works Design and Construction to enter into an agreement with Underwood Engineers, Inc., Portsmouth, NH, in an amount that shall not exceed $500,000, for Civil-Structural Engineering Services required for planning, design and construction of various Public Works' Projects as necessary and required by the Department. Effective upon G&C approval through June 30, 2027.
Download

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**The Executive Council confirmed the following individuals to serve on State Boards and Commissions**

William Flanders, Hampton, NH to the Board of Speech-language Pathologists and Hearing Care Providers for the State of New Hampshire
Lisa B. Mitchell, Hampton Falls, NH to the Board of Speech-language Pathologists and Hearing Care Providers for the State of New Hampshire
Thomas P. Hughes, Meredith, NH to the Current Use Advisory Board for the State of New Hampshire
Anthony Andre Belanger, Tilton, NH to the Waste Management Council for the State of New Hampshire
Steven D. Bullek, Madbury, NH to the Waste Management Council for the State of New Hampshire
Eric S. Steinhauser, Concord, NH to the Waste Management Council for the State of New Hampshire
Chales N. DeCurtis, Henniker, NH to the Water Council for the State of New Hampshire
Laura E. B. Lombardi, Concord, NH as Justice, New Hampshire Circuit Court for the State of New Hampshire

**The Governor nominated the following individuals to serve on State Boards and Commissions**

Abigail L. Alexander, Fort Lauderdale, FL as Associate Medical Examiner for the State of New Hampshire
Richard P. Riddle, Manchester, NH to the Board of Physical Therapists for the State of New Hampshire
Mary Ann Melizzi-Golja, Nashua, NH to the Board of Speech-language Pathologists and Hearing Care Providers for the State of New Hampshire
Frank A. MacConnell, Newport, NH to the Cannon Mountain Advisory Commission for the State of New Hampshire
Thaddeus D. Presby, Franconia, NH to the Cannon Mountain Advisory Commission for the State of New Hampshire
Timothy DePalo, Dover, NH as Division Directors, Department of Information Technology for the State of New Hampshire
Alexander Stone, Amherst, NH as the Enterprise Applications Management Director, Department of Administrative Services for the State of New Hampshire
Jonathan S. Frizzell, Colebrook, NH as Justice, New Hampshire Superior Court for the State of New Hampshire

William H. Stelling, Manchester, NH to the New Hampshire State Council on the Arts for the State of New Hampshire
Adam Memmolo, Penacook, NH to the New Moter Vehicle Arbitration Board for the State of New Hampshire
Rajesh M. Nair, Nashua, NH to the State Board of Education for the State of New Hampshire

The Executive Council welcomes public input on nominations
that are brought forward by the Governor for consideration and confirmation.

*If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume to the Director of Appointments in care of the Governor's office and a copy to Executive Councilor Wheeler. Please feel free to contact me with concerns or support for any of the above individuals or any other issues you might have. A listing of the Boards and Commissions, along with the qualifications required, can be found at* http://sos.nh.gov/GC2.aspx